

Bremer County Board of Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130

The Bremer County Board of Health regular meeting was called to order by Chair Sally Yungtum at 6:30 PM on April 20, 2022.

Present were members: Amanda Gesme, Dewey Hildebrandt, Dr. Matt Sexton, and Sally Yungtum. Board member Dr. Courtney Bochmann was absent. Erin Barkema and Lindley Sharp were also in attendance.

Motion by Hildebrandt, second by Sexton, to approve the April 20, 2022 agenda. Motion carried unanimously.

Motion by Sexton, second by Gesme, to approve the minutes from the March 9, 2022, regular meeting. Motion carried unanimously.

No public comment was received.

Lindley Sharp, Bremer County Health Department, presented a department and Bremer County Coronavirus 2019 (COVID-19) update for the dates covering March 1, 2022, through April 19, 2022. Sharp highlighted assessment capabilities such as the closing of the community needs survey, and follow-ups completed on communicable and infectious diseases. Sharp shared policy development activities such as Fruit and Veggie Vouchers that the department is helping hand out for food-insecure households in Bremer County. Sharp also updated the board of assurance activities, particularly regarding challenges with hiring a new Deputy Administrator.

Sharp presented the budget and finances for March 2022. Motion by Hildebrandt, second by Gesme to approve the budget and finances reports. Motion carried unanimously.

Sharp presented the Fiscal Year 2022 Budget Amendment due to an anticipated decrease in both expenditures and revenue. Motion by Hildebrandt, second by Sexton to approve the Fiscal Year 2022 Health Department budget amendment. Motion carried unanimously.

Sharp that the open Public Health Assistant position had been offered to Bethann Thompson and that Thompson had passed all required pre-employment checks. Sharp requested a payroll addition for Thompson with a starting wage of \$19.00. Motion by Sexton, second by Gesme to approve the payroll addition for Bethann Thompson at \$19.00 per hour starting May 2, 2022. Motion carried unanimously.

Sharp presented the Fiscal Year 2023 wage increases for Bethann Thompson and Lindley Sharp. Sharp asked for a 3.5% increase for Thompson, which was negotiated between Sharp and Thompson upon Thompson accepting the Public Health Assistant position. Sharp exited the meeting for the board to discuss the annual increase for the Administrator position. Sharp re-entered the meeting. Motion by Gesme and second by Sexton for 3.5% increases for both Thompson and Sharp effective July 1, 2022, moving Thompson to \$19.67 per hour and Sharp to \$81,107.19 per year. Motion carried unanimously.

Sharp presented the Fiscal Year 2023 Local Public Health Service contract application and the new goals and objectives of the contract. Motion by Hildebrandt and second by Sexton to approve the submission of the Fiscal Year 2023 Local Public Health Services contract. Motion carried unanimously.

**Bremer County Board of Health
415 East Bremer Avenue
Waverly, IA 50677
(319) 352-0130**

Sharp presented the Fiscal Year 2023 Immunization Services contract application. Motion by Hildebrandt and second by Sexton to approve the submission of the Fiscal Year 2023 Immunization Services contract. Motion carried unanimously.

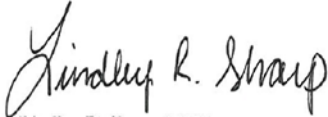
Sharp shared changes to the Bremer County Health Department Deputy Administrator job description. Sharp stated the job description was changed to delete verbiage relating to home health services which the department no longer offers. Motion by Hildebrandt and second by Gesme to approve the Deputy Administrator job description. Motion carried unanimously.

Sharp shared changes to the Bremer County Health Department Public Health Nurse job description, which no longer includes duties related to home health cares. Motion by Hildebrandt and second by Gesme to approve the Public Health Nurse job description. Motion carried unanimously.

The next regular Board of Health meeting will be held on July 13, 2022, at 6:30 PM at the Waverly Civic Center.

Motion by Sexton, second by Gesme, to adjourn the April 20, 2022, regular meeting at 8:00 PM. Motion carried unanimously.

Respectfully Submitted,

A handwritten signature in black ink that reads "Lindley R. Sharp". The signature is written in a cursive style with a large initial 'L'.

Lindley Sharp, Acting Secretary